

Haleon Pakistan Limited

Notice of Interim Cash Dividend and Share Book Closure

The Board of Directors of Haleon Pakistan Limited ("Company"), in its meeting held on 24 October 2024, has declared an interim cash dividend of Rs. 5.00 per share (50%) on ordinary shares for the quarter / nine months ended 30 September 2024.

The Share Transfer Books of the Company will remain closed from 7 November 2024 to 8 November 2024 (both days inclusive). No transfers will be accepted for registration during this period. Transfers received at the office of the Company's Share Registrar, namely CDC Share Registrar Services Limited, 99-B, Block B, S.M.C.H.S., Main Shahrah-e-Faisal, Karachi by the close of business on 6 November 2024, will be considered in time for the purpose of payment of Interim Cash Dividend of the year 2024 to the transferees.

Notes:

1. Submission of CNIC/NTN Copy - Electronic Dividend (MANDATORY):

According to the Securities and Exchange Commission of Pakistan's (SECP) SRO 831(1)/2012 dated 5 July 2012 read with SRO 19(1) 2014 dated 10 January 2014 and other relevant rules, the electronic dividend should also bear the CNIC number of the registered shareholder or the authorized person, except in the case of minor(s) and Corporate Shareholders.

Further, as per Regulation Nos. 4 and 6 of the Companies (Distribution of Dividend) Regulations, 2017, read with the amendments vide SRO 485(I)/2018 dated 18 April 2018 and SRO S.R.O. 441 (I)/2020 dated 14 May 2020, the Company shall be constrained to withhold the payment of dividend to the shareholders, in case of non-availability of identification number (CNIC or National Tax Number) of the Shareholder or authorized person.

Accordingly, those shareholders who have not yet submitted a copy of their valid CNIC or NTN certificate, are once again requested to immediately submit the same to the Company's Share Registrar at CDC Share Registrar Services Limited, CDC House, 99-B, Block - B, S.M.C.H.S., Main Shahrah-e-Faisal, Karachi. Corporate entities are requested to provide their National Tax Number (NTN) and Folio Number along with the authorized representative's CNIC copy.

2. Payment of Cash Dividend Through Electronic Mode (Mandatory)

In accordance with SECP Circular No. 18 of 2017 dated 1 August 2017 and instructions related to distribution of dividend indicated in Companies (Distribution of Dividend) Regulations, 2017 and Section 242 of Companies Act, 2017, all listed companies are required to ensure that with effect from 1 November 2017, cash dividends shall be paid through electronic mode only. Therefore, shareholders are requested to provide the details of their bank mandate specifying: (i) title of account, (ii) account number, (iii) IBAN number (iv) bank name and (v) branch name, code & address and (vi) Mobile number to the Company's Share Registrar. Those Shareholders who hold shares with Participants / Central Depository Company of Pakistan (CDC) are advised to provide the same to their concerned participant / CDC.

Please note that as per Section 243(3) of the Companies Act, 2017, the Company is entitled to withhold payment of dividend if the requisite information is not provided by the Shareholders.

For the convenience of shareholders, the Company's E-Dividend Mandate Form is available on the Company's website i.e. www.haleon.pk

3. Deduction of Withholding Tax on Dividend:

Shareholders whose names are not appearing in the Active Tax-payers List (ATL) are advised to immediately make necessary arrangement to make them active. Otherwise, tax on their cash dividend will be deducted as per law.

Further, according to clarification received from Federal Board of Revenue (FBR), withholding tax will be determined separately on Active/Non-Active Status of Principal Shareholder as well as Joint-Holder(s) based on their shareholding proportions, in case of joint accounts.

In this regard, all shareholders who hold shares with joint shareholders are requested to provide shareholding proportions of Principal shareholder and Joint Holder(s) in respect of shares held by them to our Share Registrar, in writing as follows:

Folio/CDS Account No.	Total Shares	Principal Shareholder		Joint Shareholder	
		Name and CNIC No.	Shareholding Proportion (No. of Shares)	Name and CNIC No.	Shareholding Proportion (No. of Shares)

- The required information must reach the Share Registrar before close of business of 6 November 2024. Otherwise, it will be assumed that the shares are equally held by the principal and joint holder(s) and tax will be deducted accordingly.
- Shareholders are therefore requested to ensure that their CNIC/Passport number has been recorded by the Participant/Investor Account Services or by the Company's Share Registrar (in case of physical shareholding).
- Those corporate shareholders having CDC accounts are requested to have their National Tax Number (NTN) updated with their respective participants. Corporate physical shareholders should send a copy of their NTN Certificate to the Company's Share Registrar. All shareholders must specify their company name and their respective folio numbers while sending NTN or NTN certificates, as the case may be.
- Withholding tax exemption from dividend income shall only be allowed if a copy of valid tax exemption certificate is made available to the Company's Share Registrar by 6 November 2024.

4. Change of Address and Zakat Status

Members are requested to notify the Company's Share Registrar if there is any change in their registered postal address or email address. Members with physical shareholding are requested to submit non-deduction of Zakat form, if applicable to them. Further, members holding their shares through CDC are requested to update their participants.

5. Unclaimed Dividend(s) / Share Certificates

The Company has previously discharged its responsibility under Section 244 of the Companies Act, 2017 whereby the Company approached members to claim their unclaimed dividends in accordance with the law. Those members, whose dividends / share certificates still remain unclaimed, are hereby once again requested to approach the Company to claim their outstanding dividend amounts and / or undelivered share certificates.

By the Order of the Board

Karachi
31 October 2024

Ms. Mashal Mohammad
Company Secretary